



## 15-DAY NOTICE

**DATE:**

October 21, 2014

**TO:**

All Individuals and Groups Interested in the Activities  
of the Commission on Teacher Credentialing

**FROM:**

Mary Vixie Sandy  
Executive Director  
Commission on Teacher Credentialing

**SUBJECT:** Notice of Supplemental Information Modifications to the Proposed Addition of 5 California Code of Regulations §§80693 and 80694 Pertaining to Annual Accreditation Fees

The Commission on Teacher Credentialing (Commission) conducted a public hearing on October 10, 2014 regarding the proposed addition of 5 California Code of Regulations §§80693 and 80694 pertaining to Annual Accreditation Fees. **Notice is Hereby Given**, pursuant to the requirements of Government Code §11346.8(c), that the Commission has proposed the following Supplement to the Initial Statement of Reasons. Any person who wishes to comment on the proposed modifications may do so by submitting written comments postmarked beginning October 22, 2014 to November 5, 2014 to the person indicated on the response form attached to this 15-Day Notice.

**Note:** Any written comments are to be restricted to the recent modifications to the enclosed language. The Commission is not required to respond to comments received in response to this notice on other aspects of the proposed regulations. All written comments received or postmarked by November 5, 2014, **which pertain to the modified** Supplement to the Initial Statement of Reasons provided in this notice will be reviewed and responded to by Commission staff as part of the compilation of the rulemaking file.

The entire rulemaking file, including this notice, is available for public inspection at the Commission's office located at 1900 Capitol Avenue, Sacramento, California from October 22, 2014 to November 5, 2014 between 8:00 am and 5:00 pm. Please ask for Kathryn Polster or Angel Lopez.

## **DIVISION VIII OF TITLE 5 CALIFORNIA CODE OF REGULATIONS**

### **Proposed Addition of 5 California Code of Regulations §80694 Pertaining to Annual Accreditation Fees**

#### **Supplement to the Initial Statement of Reasons**

This Supplement to the Initial Statement of Reasons provides additional rationale pertaining to the proposed addition of 5 California Code of Regulations §80694 in order to clarify how the fee structure was developed. No changes are being made to the actual regulation language.

##### *How the Fee Structure was Developed*

The Governor's proposed budget for 2014-15 estimated that an additional \$650,000 would be necessary to support costs for various accreditation activities, beginning with the 2014-15 year. Senate Bill 858 (Chap. 32, Stats. 2014) amended Education Code §44374.5 to allow the Commission to collect the additional income necessary to support mandated accreditation activities. These costs would be collected through requiring an Annual Accreditation Fee.

Staff presented the approaches to the various fee options described above to the Commission at its April 2014 meeting

(<http://www.ctc.ca.gov/commission/agendas/2014-04/2014-04-5A.pdf>).

The Commission concurred that the Annual Accreditation Fee structure should have minimal administrative costs for the Commission and the institutions, should be as non-regressive, non-progressive as possible, take into consideration the costs of completing accreditation activities, and if possible be due to the Commission during the time of year when the credential recommendation volume is low so that staff is available to process the payments.

Developing a fee structure with low administrative costs led staff to propose an annual fee that is calculated on a specific date—the last day of the fiscal year for the next fiscal year—based on the size and number of educator preparation programs offered by the Commission-approved entity. At the time the fee structure was developed, 261 entities were approved by the Commission to offer one or more educator preparation programs (23 California State Universities, 8 University of California campuses, 56 private colleges or universities, and 165 Local Education Agencies or other sponsors). Staff developed an Excel® spreadsheet with each institution, the average number of recommendations submitted over the past 3 years, and the Commission-approved programs offered by the institution. Staff used the amount in the Governor's proposed budget (\$650,000) and worked with the spreadsheet to develop a fee structure that met the framework identified by the Commission at its April 2014 meeting and took into consideration the amount of work, including volunteer and staff travel, for each of the accreditation activities.



## Commission on Teacher Credentialing

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**Attn:** Kathryn Polster, Associate Governmental Program Analyst  
Professional Services Division

**Title:** Notice of Supplemental Information Modifications to the Proposed Addition  
of 5 California Code of Regulations §§80693 and 80694 Pertaining to Annual  
Accreditation Fees

**Section:** 80694

### Response to the Supplement to the Initial Statement of Reasons

If you disagree with the Supplement to the Initial Statement of Reasons, please return this response form to the Commission office, attention Kathryn Polster, at the above address postmarked no later than November 5, 2014.

☐ **No**, I do not agree with the Supplement to the Initial Statement of Reasons for the following reasons:

☐ Personal opinion of the undersigned

☐ Organizational opinion representing: (Circle One)

School District, County Schools, College/University, Professional Organization,  
Other \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Employer/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

*Route to Kathryn Polster*